

## Instructions for PRE-PLACED International Applicants

1. Use this web address to fill out the online application for the Camp Tejas Summer Ministry Team. [www.tejasSMT.org](http://www.tejasSMT.org)
2. Make contact with Seth Gordon, Summer Camp Manager, by email. He will review your application and will send you a contract for camp employment if you meet the requirements for the Summer Ministry Team.
3. Use this web address to go to the InterExchange site. InterExchange is the organization that will aid in obtaining a visa for you to work at Camp Tejas.  
<http://www.interexchange.org/camp-usa/j-1-visa-sponsor-apply.html>
4. Follow the InterExchange instructions. Here is some information you will need for the online form.
  - a. Camp Name: Camp Tejas
  - b. Camp Director's Name: Seth Gordon
  - c. Camp Phone Number: (979)366-2422
  - d. Camp Fax Number: (979)366-9206
  - e. Camp Email: [seth@camptejas.org](mailto:seth@camptejas.org)
  - f. Your Position at Camp: Summer Ministry Team
  - g. Earliest Date to Fly in: May 1, 2008
  - h. Latest Date to Fly in: July 5, 2008
  - i. You are applying for SUPPORT STAFF
  - j. Role at Camp Tejas: Summer Ministry Team. The SMT serves the guests at Camp Tejas by aiding with food service, recreation, lifeguarding and cleaning. The SMT interacts with campers and builds relationships with them while they are staying at Camp Tejas. The SMT also participates in a Christian discipleship program and works with children in the community of Giddings, Texas.
5. Mail the other required documents to InterExchange according to the instructions on the web site.
6. Email Seth again when you have completed steps 4 and 5.
7. Wait for further instructions from InterExchange or Seth. You will receive a DS2019 form when all of your paperwork has been approved by InterExchange. Use the DS2019 to make a visa appointment at the American Embassy or Consulate near your home.
8. ***As soon as you have been awarded a visa, contact Seth to being making travel arrangements.***